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U.S. HEMP AUTHORITY™

TECHNICAL COMMITTEE
Meeting Minutes – January 14, 2021

Zoom, 2:00 – 3:00pm Central Daylight Time.

Roll Call:

Present: Pamela Baxter (1st half only), Blake Ebersole, Brett Goldman, Holly Johnson, Tim Lombardo, John Morrison, Neda Moss, Andrew Pham, Marielle Weintraub (USHA Board, non-voting), Brooke Parker Robertson (USHA Secretariat, non-voting), Katelyn Wiard (USHA Secretariat, non-voting), David Gould (FoodChain ID, temporary Chair, non-voting, minutes), Marcia Moll (FoodChain ID, guest)

Absent: Grace Bandong, Joy Beckerman, David Goodheim, Melody Harwood, Kasey Irwin, John MacKay, Megan Olsen, Sarah Oxendale, Scott Propheter, Wendy Mosher, Ron Conyea (USHA Board, non-voting)

Quorum not achieved. These minutes and any suggested changes made at the meeting shall therefore be circulated to the Technical Committee for email consideration and approval by consensus.

Agenda:

- Finalization v3.0 of the U.S. Hemp Authority Standard related and explanatory documents about the revision process. Members were provided in advance with the full set of stakeholder feedback from the 2nd consultation round, the next iteration of the Standard with proposed changes for review by the TC, and a narrative summary of response to stakeholders' comments and a summary of changes from v2.0 to v3.0; these latter two will be published on the US Hemp Authority website along with the new v3.0.

- Discussion points:

    - In addition to changes that are noted in the public summary, minor changes were made to correct numbering inconsistencies and clean up or simplify very minor non-substantive wording, as was shown in track-changes mode of the document. The following substantive points were discussed by the Committee:

    - Scope section – a footnote was added to the inclusion of "raw biomass for direct sale or further processing" that states, "U.S. Hemp Authority does not yet certify smokable or vaping products due to current regulatory uncertainty/inconsistency, and/or product safety concerns expressed by FDA." Corresponding language explaining the rational is included in the public summary of response to comments.

    - Glossary – (i) Definitions of Broad Spectrum and Full Spectrum were qualified by adding the words "for the purposes of this Standard…" (ii) "Final product" was changed to "finished product," and all corresponding references throughout the document changed accordingly.

    - 5.7.3 – added the words "and competent" after "trained"

    - 5.7.6 – added the words "and segregate" after "(quarantine)"

  - 5.7.7 – added the words “and approved by authorized quality assurance personnel” after “documented.”
  - 6.2.7 – finished the clause by adding “(typically 0.01%)” to harmonize with LOQs referenced in the Glossary.

- Next steps:
  - David Gould will circulate these minutes to the whole Technical Committee along with the proposed final version of the Standard, the summary of response to stakeholder comments, and summary of changes from v2.0 to v3.0, asking for review and email vote to approve and submit them to the Board for ratification.
- Meeting adjourned 3:00 PM Central Daylight Time